

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES</p> <p style="text-align: center;"><u>Work Session Meeting</u></p> <p style="text-align: center;"><u>Wednesday,</u> <u>August 27, 2014</u> 7:00 p.m.</p> <p style="text-align: center;">Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>FINAL MINUTES Approved Sept 11, 2014</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p><u>PLEDGE OF ALLEGIANCE</u></p> <p><u>Roll Call:</u> Jerkatis, Englerth, Roger Rottschafer, Bruce Campbell.</p> <p><u>Absent:</u> J. Lippert with notice</p> <p><u>Staff Present:</u> Alice Jansma, Frank Fiala, Sandy Marcukaitis.</p> <p><u>Visitors:</u> 4 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>PLEDGE</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <p><u>Add to Treasurer's Report:</u> Advertising cost of program for Memorial Day Program.</p> <p><u>Add to Supervisor's Report:</u> Roger Rottschafer regarding Trails status.</p> <p>Motion from M. Englerth with support from Rottschafer to approve Agenda with additions. All ayes. MOTION CARRIED.</p>	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p> <p>Motion to approve agenda with changes. Motion Carried.</p>
<p><u>PUBLIC COMMENT</u></p> <p>Mike Cunningham- Sam's Gourmet "Taste of Italy" Fundraiser – tomorrow evening (August 28, 2014) from 5 to 8 pm - raffle tickets will still be available as well. All proceeds will go to the Veteran's Memorial Fund.</p>	<p><u>PUBLIC COMMENT</u></p>
<p><u>PLANNING COMMISSION UPDATE:</u></p> <p><u>Frank Fiala</u> – commented on the Sign Ordinance that will come before the board for approval at their (Board of Trustees) next Regular meeting. The PC will be ready to answer questions the board may have regarding the Sign Ordinance at that meeting (Sept. 11, 2014). Also Fiala spoke of the granny flat/outbuilding issue that the PC has been asked to focus on. Fiala commented the dense areas of small lots around the lake communities are the main concerns of the PC. Some ideas have been mentioned to the PC: maybe restricting the outbuilding area – such as no cooking, no sink, no range and oven, small square footage amount, set a certain amount of days of occupancy, or allow no rent to be accepted.</p> <p>Fiala commented that the first PC meeting is cancelled in September, (Sept. 4).</p>	<p>Page 1 of 4 YST Bd Trustees 8-27-14</p>

PLANNING COMMISSION UPDATE: continued

G. Purcell feels single family residential should be strictly SINGLE family. Purcell has looked at Traverse City, South Haven Township and Grand Traverse County. Purcell commented that it (granny flats/accessory housing) happens informally, but if you codify it, it opens up the door to all sorts of things. Purcell would like to get a hold of the MTA and work on their website to find out who has these ordinances, what they say, how they apply, how they are operating and if there are any issues. Purcell mentioned the economy and kids moving back home; but Purcell is leery of this being codified and coming up with things that are not single family residential, citing meth labs, for an example. G. Purcell wants the township to be careful and to look before it leaps. Purcell is willing to do some research and volunteer to do the homework, but notes that this issue needs to be handled with kid gloves.

Discussion took place with Mark Englerth mentioning that he would like to see a deadline of forward movement by (before) Christmas. After that Englerth mentioned having a joint meeting regarding granny flats. Further discussion occurred regarding researching the matter. Purcell commented that he has the Barry County's ordinance.

Regarding the sign ordinance and the maintenance of signs – Mike Cunningham commented that the PC decided that they'd address the maintenance part of the ordinance at a later date. Fiala explained maintenance schedule issues and the formation of a new function/or responsibility resulting from sign maintenance.

TREASURER REPORT – ROOF UPDATE:

A pre-construction meeting will take place tomorrow morning at 8:00 a.m. with the contractor. Jerkatis reviewed the proposed agenda and added that it's not a public hearing; it's a business meeting.

Also at the next Board meeting, it should be decided as to where the expense of the Memorial Day Program should be taken from being either the Veteran's Memorial Fund or the General fund.

SUPERVISOR REPORT- MARK ENGLERTH

Roger Rottschafer – commented that at the last Trails meeting most comments were regarding funding and grants. Rottschafer wanted to look at what areas are potential problems and updating the rec (recreational) plan. Rottschafer got a contact from Prien & Newhof from Kalamazoo Area Transit Authority (KATS) and also a contact from Ottawa County (that put all the miles in- in Ottawa County). It was suggested to have these contacts come back to us for a quote of how much it would cost to put it all together. Rottschafer is supposed to have a price coming next week. It was noted that this price was just an estimate, not a "go ahead". Some additional information: the Holland project road pieces were \$30 a foot and bridge work was \$300 a foot. Boardwalks thru swamp areas were \$400 a foot.

SUPERVISOR UPDATE:

Mark Englerth

Discussion occurred regarding donation of property for the trail. Prein & Newhof was very excited about the project in this area. A MDOT article was cited by Rottschafer regarding trails bringing an enormous amount of people to areas. It was noted that the project may be looking at four, five, or six different segments to getting it done. Existing roads can be used. A \$1.2 million quote was previously given to M. Barney to widen the roads for a trail all around Gun Lake. Power line easements from power companies was another option or idea as well. Jerkatis commented that the engineering portion might be competitively bidded out due to the size of the potential project. Rottschafer commented that nothing has been committed to at this point. Yankee Springs is just looking for a preliminary bid. The main question put to them was where can we do it; where do you think it is impossible? Rottschafer commented that a feasibility study will be done on what Rottschafer has shown them. Jerkatis commented to look at different communities as well. Rottschafer commented that Mark has someone in Hastings drawing up the mapping of the existing trails in the area, and the individuals working on the feasibility would like to have a copy of the drawing (possibly next week). County mapping will be doing the drawing.

BUOYS: It was noted that a few more buoys are needed. We will be taking buoys out shortly after this weekend. More are needed but will be under the \$500

Emergency Services Appreciation Day at Fire Station: Saturday, Sept. 13th. The Red Cross will be there. Mark Englerth noted that you can get involved as a RED CROSS volunteer. Transportation to chemo and dialysis appointments is one of the duties that a volunteer does. It was noted that there will not be hot dogs this year. Time schedule is 10 a.m. thru 3:45 p.m. If anyone would like to help, it was noted to be there probably between 9 and 5. Washing cars will take place. Reflection will be on some people this year that have passed away that made a major contribution to emergency services in our community. There will probably be a 15 minute service. Englerth noted that the Veteran's Memorial Committee is welcome to be there. Discussion took place on having the event at the park. It was noted that the Blood Drive would be taking place as well.

Facilities Township Hall discussion to be started tomorrow shortly after the meeting regarding construction.

Englerth attended one of the **Thornapple Township's (TTES) committee meeting last month.** Englerth commented that the township is still waiting to hear back from Dr. Lynn Harvey.

Englerth thanked Alice Jansma for putting all tonight's agenda items together in Jan Lippert's absence.

Water Tower Antenna Report (Sprint-Nextel) rental – Englerth commented that basically there is a changing out of aerials needed. Englerth commented that he'd be working with Larry Knowles, ZA for final approval on this project. Consensus was given by the Board for this.

Carla VanHaitsma on behalf of the Griffith Drive Association just off of Norris, was present at the meeting. The petition of Griffith Drive was certified earlier today by Dan Scheuerman, and accepted by the board this evening. VanHaitsma commented that

SUPERVISOR UPDATE:
Mark Englerth cont'd:

they've had the road for fifteen years. Currently the road is paved with about an inch and a half (asphalt) on this. Englerth asked what time frame they were looking at. VanHaitsma commented that they had talked to Janice about a week and half ago, and reviewed the process. The association would like a chip coat put on it from Snyder Asphalt. Jake was contacted at Barry County, and being a private road, they (BCRC) won't bid on it. They can't contract with a private entity. Englerth commented on Jake's and Brad's (of BCRC) expertise as being very valuable. VanHaitsma commented that she was told by the asphalt company that they could put it in October. Englerth commented on the timing issues, and the winter weather approaching. Rottschafer mentioned the process for Special Assessments and time requirements, and commented that he wasn't sure that the process could be completed by October.

Discussion occurred regarding the setting up of the Special assessment. Jerkatis mentioned the function that the township takes with special assessments and mentioned the checking of auditors. The estimated special assessment would be \$28,900 - less the amount from residents who would pay up front (bringing \$28,900 down to approximately \$20,000). C. VanHaitsma commented that she was informed by Janice that they had 30 days now (filing of petition) until the meeting for the public hearing. Thirteen lots are involved. Englerth commented he felt the board was supportive of this project and that he'd get information to Mrs. VanHaitsma tomorrow morning with Jan Lippert (Clerk) being in the office. Frank Fiala commented that there at least two noticed public hearings that have to take place before a special assessment district is approved. Fiala also explained process of hot mix asphalt starting the first of May right up to deer hunting season. The seal coat process is totally different. The seal coat goes down and slag goes over that and it has to be rolled in. It has to have certain temperatures. It can't be started early in the year, and it can't go late into the year. Fiala commented that the time frame is tight with seal coating as the Road Commission managers would agree with. Englerth commented that the township will try to get all the information that is needed for Griffith Drive.

OTHER PUBLIC COMMENT and NEW BUSINESS/OLD BUSINESS:

Alice Jansma commented that the township office server is down and potentially serious damage may have been done with the lightning storm.

ADJOURNMENT:

Motion by Englerth with support from Jerkatis to adjourn at approximately 8:05 p.m. Approved by all.

Respectfully submitted:
Deb Mousseau
Recording Secretary 8/27/14

Date: jcl draft 9-2-14 circulated

Approved : _____
Janice C. Lippert, Township Clerk

Final Approval :Sept. 11, 2014

**OTHER PUBLIC COMMENT
NEW/OLD BUSINESS:**

ADJOURNMENT

Page 4 of 4
YST Bd Trustees
8-27-14